



THE
AMERICAN APITHERAPY SOCIETY INC.

BOARD RESPONSIBILITIES

The American Apitherapy Society, Inc. (AAS) is a non-profit organization [501 (3) (c)], which must rely on members of the Board for considerable support of the overall functioning of the organization. While the organization maintains a part time Office Manager or Executive Director, the Board members initiate the overall programs, and often coordinate and maintain some of the programs or necessary tasks to carry out the mission of AAS. A Board member can best serve the organization by doing whatever he or she can do best, to pursue the mission of AAS, which is:

To promote and teach the use of honeybee products to maintain and improve health, alleviate pain, suffering and disability.

A fundamental responsibility of AAS's Board of Directors as a group is to maintain the viability of the organization, and to accomplish this by on-going participation and contributions of various kinds.

General Responsibilities:

The by-laws provide that all Board members must be members of AAS and be present at Board meetings. Of the twelve Board Members, the by-laws provide that the Board include four officers, a President, Vice-President, Secretary, and Treasurer, which, with the former President, comprises the Executive Board.

Beyond those fundamental responsibilities, it is anticipated that Board members will function in the following four general areas of AAS's activities: education, membership/fund raising, program administration, and advocacy.

Education: in addition to organizing regular courses and conferences, updating the information taught and presented in the course/conferences will assure an adequate academic level to this activity. Seminars can be organized by members, with the approval of the Education Committee.

Membership/Fund Raising: Participate in membership expansion and fund-raising activities by encouraging individuals and organizations to join AAS, to donate money, and to participate in the programs of the organization.

Program Administration: All Board Members are involved, through Committees, with the major program activities of AAS, which are: the Journal; the Course/Conference (CMACC), held once or twice yearly and seminars; the Network; the Website.



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Advocacy: By accepting nomination and election to the Board of Directors of AAS, Board members also acknowledge their acceptance of the mission of AAS, and they agree to abide by it and to foster it.

Specific Responsibilities:

1. Participate with the Board via e-mail, in a regular and timely manner.
2. Communicate on a monthly basis to the Secretary about his/her activities related to AAS and apitherapy.
3. Contribute a minimum of \$250 per year to the organization either by donating it personally or soliciting others to donate.
4. Encourage membership.
5. Attend Board Meetings and the Annual Meeting. Four Board Meetings are held yearly on a quarterly basis, (one in conjunction with CMAACC/the Annual Meeting). The other three are by conference call. Anticipated absences will be communicated to the President prior to the meeting date. A Board Member must attend at least two of the three conference call meetings, and the Annual Meeting, if at all possible.
6. Serve on at least two committees:

Nominating
Journal
Network
Publicity

Website/Blog
Education
By-Laws & Mission
Membership and Fund-raising

7. Contribute to the quarterly Journal at least once a year.

05/07/07